



Full Time Custodian – Two positions are available

General Summary: The Custodian provides general custodial/maintenance services for the School and reports to the Maintenance Department Building Director and Administration.

Principle Duties and Responsibilities:

1. Sweep, mop, and scrub floors and other surfaces. Responsible for cleaning restrooms and locker rooms during events.
2. Clean, renovate, and renew floor surface finishes.
3. Clean and dust furniture, exhibit cases, fixtures, windows, doors, trim, and related furnishings.
4. Move furniture, supplies, and miscellaneous equipment.
5. Collect, bags, and disposes of trash.
6. Wash all interior and exterior glass including framed pictures, partitions, and doors.
7. Report items that require repair.
8. Follow written work schedule.
9. Work from ladders.
10. Maintain and operate all equipment necessary to perform assigned tasks.
11. Vacuum, spot clean, and extract carpet as necessary.
12. Perform all assigned duties in a manner which contributes to the safety and well-being of the staff and buildings.
13. Perform all custodial/maintenance duties assigned by supervisors.

Knowledge, Skills and Abilities Required:

1. High school diploma or GED required, college or trade school classes preferred.
2. Good habits, character and attendance records.
3. Neat appearance.
4. Ability to speak, read and write at a level of proficiency that permits satisfactory job performance.
5. Capability and demonstrated establishment and maintenance of harmonious, effective relationships with staff, supervisors and co-workers.

6. Upon request, must present a certificate signed by a licensed physician appointed by the school board verifying the physical ability to perform the job.
7. Experience in custodial and maintenance work to carry out the assigned duties preferred.
8. Ability to lift 50 lbs a must.
9. A willingness to learn new job skills.
10. Criminal Background Check is required.
11. Live VIRTUS class attendance is required.

Employment Terms:

Compensation to be determined.

Employment Type: Full Time Afternoons - Monday - Friday

If you are interested, please call 1-734-662-0496 ext. 260 between 7:00 am – 6:00 pm.