



BOYS' VARSITY TRACK & FIELD HEAD COACH JOB DESCRIPTION

Mission:

Father Gabriel Richard High School, a Catholic School Community, exists to build up the body of Christ through the intellectual and spiritual formation of its students. Rooted in the Catholic intellectual tradition, FGR cultivates in each student a sense of awe in response to the beauty of truth. Strengthened by the Sacraments, students are equipped to live at the service of others through academic excellence, intentional discipleship, creativity and sportsmanship.

Job Summary:

The Boys' Varsity Track & Field Head Coach will work under the supervision of the athletic directors in accordance with Father Gabriel Richard High School's Catholic mission. The Boys' Varsity Track & Field Head Coach must realize and appreciate the need for the track & field program to work with other sports as a complement to the entire athletic department.

Qualifications:

Education/Certification:

- Bachelor's degree in a related field
- Applicants must be a Catholic in good standing
- All applicants must submit a current resume with a fully completed application

Primary Purpose:

- Provide instruction and coach students to develop skills and the ability to excel in track & field. Contribute to the educational program as a whole and to the growth of students involved in athletics so that they are successfully competitive.

Experience:

- A minimum of three years of experience as a boys' varsity track & field coach preferred.

Major Responsibilities and Duties:

- Use a variety of instructional techniques and media to meet the needs and improve the abilities of student-athletes in track & field.
- Manage and supervise athletic activities, contests, and practice sessions to promote individual growth in athletic skills, teamwork, discipline, respect, and good sportsmanship.
- Work with other members of school staff to plan and put in place instructional goals and objectives to ensure the overall educational development of student-athletes.
- Ensures that all track & field coaches work together toward a common goal within the track & field program and provide unity with a structured feeder system.

- Establish performance criteria for competition and evaluate students' athletic abilities initially and on a regular basis.
- Take all necessary precautions to protect student-athletes, equipment, materials, and facilities.
- Monitor and enforce student eligibility criteria for extra-curricular participation.
- Work with the athletic director to schedule competitions and coordinate arrangements.
- Develop and coordinate a continuing evaluation of coaching program, which includes but is not limited to: making changes based on findings and the ongoing needs of the program.
- Instruct and advise students on NCAA regulations with regard to academic requirements for scholarships and recruiting practices.
- Apply and enforce student discipline during athletic contests, practice sessions, and while on trips off-school property in accordance with Student Code of Conduct and Student Handbook.
- Encourage sportsmanlike conduct in all phases of athletic participation at all times.
- Establish and maintain open communication by conducting conferences with parents, students, teachers, athletic director, principal, and president.
- Maintain a current inventory of all fixed assets within program.
- Oversee process of cleaning, repairing, and storing all campus athletic equipment.
- Annually establish and meet performance goals.
- The principal or his/her designee may assign other duties and accountabilities limited to those consistent with the applicable job function and pay grade.

Supervisory Responsibilities:

- Directly supervises assigned personnel

Performance Keys:

- Team discipline
- Athlete and personal development
- Program competitiveness
- Strength and speed development (year-around)
- Coach development (staff and self)
- Operational integrity and supervision
- Community (internal and external) perception (communication and reputation)
- Functionality within the mission of Father Gabriel Richard High School

Apply through:

- Additionally, email your cover letter, resume, and application to: fgroffice@fgrhs.org by Friday, January 25, 2019.